

EXAMPLE OF AN EMPLOYER LETTER USED TO PETITION UNDER “CAREER PATHWAY”

All bolded items should be changed to fit with the petitioned occupation(s) and region(s) as appropriate. Final letters should be submitted on company letterhead, or equivalent, and should include a contact name (printed and signed) as a closing signature.

May 1, 2018

Center for Workforce Information & Analysis
Attn: High Priority Occupations
651 Boas Street, Room 220
Harrisburg, PA 17121-0001

Dear CWIA Director:

As one of the many companies successfully doing business in the **(INSERT) Workforce Development Area**, we want to express our support to add the following occupations to the **local WDA High Priority Occupations List**:

Nursing Aides (31-1013)
Orderlies (31-1015)

For each of the next three years, we estimate that we will have at least **XX** openings for qualified **Nursing Aides**, as well as **XX** openings for **Orderlies**. The average annual wage we pay our **Nursing Aides** is **\$XX,XXX**, and the average annual wage we pay our **Orderlies** is **\$XX,XXX**. While these wages may fall below the statewide self-sufficiency level, these are entry-level occupations that many people use to start their nursing career. With additional training such as **(INSERT)** we will promote or re-hire these workers as **Licensed Practical & Licensed Vocational Nurses (29-2061)**, which we pay an average annual wage of **\$XX,XXX**. From there they can continue their training and education to become a **Registered Nurse (29-1141)**, which we pay an average annual wage of **\$XX,XXX**. These latter two occupations are already designated as High Priority Occupations in my area.

The demand for trained workers continues to grow in the **Workforce Development Area** and a pipeline of skilled workers needs to be established to address the changing workforce. We strongly support the addition of this occupation to our local High Priority Occupation list so state and federal funds can be expended in this occupation allowing schools to receive funds to support this program and to be eligible for grant funding opportunities.

If you have any questions, you may contact me at: