

# **ARE YOU A BUSINESS IN PHILADELPHIA?**

## **WOULD YOU LIKE TO LEARN HOW TO EARN UP TO A \$30,000 TAX CREDIT PER NEW HIRE?**

Register your business through The City Philadelphia's, Mayor's Office of Reintegration Services' (RISE)  
**Philadelphia Re-Entry Employment Program (P.R.E.P.)**

Follow the Steps Below to Receive Your Business Tax Credit

**Step 1**      **Download and Complete an Application**

Go to [www.Phila.gov/Revenue/TaxPro/Pages/TaxCredits.aspx](http://www.Phila.gov/Revenue/TaxPro/Pages/TaxCredits.aspx) to start the registration process for your business.

**Step 2**      **Sign an agreement with The City of Philadelphia's Department of Revenue**

Once your application is received and approved, you will be sent a formal agreement in the mail that you return to the Department of Revenue finalizing your application.

**Step 3**      **Hire a R.I.S.E. Qualified Returning Citizen**

Contact a business service representative from The Mayor's Office of Reintegration Services (R.I.S.E.) who will work with your business to ensure you are matched with the ideal applicant for the employment opening.

**Step 4**      **Request a Tax Credit**

Once the business is registered with P.R.E.P. and has hired a R.I.S.E. qualified returning citizen for at least six months, you are eligible to request your tax credit via The Department of Revenue.

Each qualified full time hire is eligible for a \$10,000 credit per year for the first three years of employment for a total of \$30,000.

Each qualified part time hire is eligible for a \$5,000 credit per year for the first three years of employment of a total of \$15,000.

Contact us today to get started



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*To be eligible to receive a tax credit through P.R.E.P. a business must have no outstanding tax delinquencies with the City of Philadelphia. To see if any delinquencies exist, please contact the Philadelphia Revenue Department at 215.686.6600 or visit the Business and Earnings Tax Unit located in the Lower Level, Municipal Services Building.*