



TANF Youth Development RFP – Questions & Answers

Philadelphia Works announces this release of Temporary Assistance to Needy Families Youth Development (TANF YD) funding to entities interested in providing workforce development services and supports to Philadelphia's youth and young adult job seekers and employers. Successful contractors may support youth from ages 12 to 24 but are not required to serve all ages. Services must enhance Philadelphia's youth workforce system and extend the availability of high quality workforce development activities to low-income youth.

Proposals will be accepted and reviewed on a rolling basis through **Thursday, February 28, 2019 at 5pm**. Please complete the [Request for Proposals Form](#) and submit to youthrfp@philaworks.org. Refer to page 4 of the RFP for all submission details.

Questions & Answers

Questions submitted through Thursday, 2/7/19

- 1. In the RFP, it states: "All funds awarded via this RFP must be spent by June 30, 2019..." It appears this date, which would be less than 6 months from now, is incorrect. Is the correct date 2020 or 2021?**
No, 2020 or 2021 are incorrect. The correct date, June 30, 2019, is listed in the RFP.
- 2. Can funding be used for services in existing programs?**
Funds can be used and are encouraged for enhancing services within existing programs not funded by Philadelphia Works for Fiscal Year 2019 programming.
- 3. Is there flexibility regarding the deadline when funds need to be spent?**
Please refer to the RFP, page 2 "Availability and Awarding of Funding."
- 4. Is the expectation the program offering is only for 1-2 months of programming?**
There is not an expectation for the length of time of programming.
- 5. Please explain the June 2019 deadline?**
June 30, 2019 signifies the end of Fiscal Year 2019 for TANF Youth Development funds.
- 6. Are there minimum wage requirements if funds are used for summer work experiences?**
Work experiences must follow wage requirements set by the [U.S. Department of Labor](#). The basic minimum rate in Pennsylvania is \$7.25 per hour. Programs currently funded by Philadelphia Works pay youth between \$7.25 - \$10.35 per hour dependent on the work experience opportunity and each individual's prior work experience and credentials.



7. Is a contractor required to provide all the services listed in the RFP, page 3 “Scope/Service Requirements,” to be funded?

No, contractors are not required to provide all services listed in the RFP. Contractors should clearly articulate which services they plan to provide on the RFP submission form, #11 Narrative.

8. Can you provide a list of allowable expenses?

Philadelphia Works and contractors must follow guidelines set by the State/Federal government as outlined in the Code of Federal Regulations by the Office of Management and Budget Guidance, [2 CFR 200](#). Some potential expenses could include but, are not limited to: youth participant wages for work experience opportunities, supportive services, participant incentives, and costs associated with career awareness/readiness activities.

9. What is the anticipated average award amount?

There is not an anticipated average award amount.

10. Will Philadelphia Works connect the contractor to youth participants?

No, Philadelphia Works does not provide direct services for youth participants therefore the contractor should identify how youth participants will be connected to proposed services.

11. Is there a projected cost per participant?

No, there is not a projected cost per participant.

12. Do prospective grantees have to meet all five of the participant criteria listed at the bottom of page 3 under “Scope/Services Requirements?”

Yes, youth to be served by contractors must meet all five of the criteria listed:

- 12 – 24 years old;
- Residents of Philadelphia;
- Registered for Selective Service (males 18 years old or older only);
- Authorized to work in the United States; and
- Low-income eligible.

13. What type of tracking system are you looking for with participant organizations?

As stated on the bottom of page 3 of the RFP, “ Successful contractors will have the capacity to utilize an electronic system of record and maintain physical participants files.”

14. If a student qualifies for post-secondary financial aid, would that satisfy the low-income status requirement?

No, qualification for financial aid for post-secondary education will not validate if a potential participant is low-income.



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15. If a program extends after June 30, 2019, could a contractor encumber the funds by June 30, 2019 to pay the participants later?

No, a contractor would not be allowed to encumber funds and pay participants at a later date.